

NEPA SHRM Meeting Minutes

Call to Order

A meeting of **NEPA SHRM BOD** was held at via zoom video conference on May 4, 2021 at 5pm.

Attendees

Regina Cochado	Sharon Brodie Nina Graaf	Christine Jensen Neena Patton	Heather Clark Kellie Knesis Marni Sherrill
Joseph Sileo			

Members not in Attendance

Julian Beck	Bryanna Burnside	Carrie Krott	Brooke Lipperini
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Old Business

1. April Meeting Minutes (Neena)

- a. Christine motioned to approve the minutes; Marni seconded
- b. Neena has uploaded the final version in the Drop Box

Presidents Update

1. President's Update

- PA State Council Meeting
 - Last Friday - CLA Updates followed by Regional Breakouts for Idea Share
 - Fishbowl events - monthly coffee topics - pull out of a hat and talk about the topic - receiving great feedback from this
 - Sponsorship Challenges - shared some ideas
 - Video Chats with New Members instead of Phone
 - All events will remain virtual through the remainder of 2021
- SHRM National Conference will be a mix of Virtual and In-Person
 - Volunteer Discount
 - NEPA SHRM was included in the Region that won the SHRM Foundation Donations
 - Free speaker event that we can offer the end of the Month - should we charge for this?
 - Registration will be directly with the state, hosted by our Region

Committee Updates

- **Communications Committee (Brooke):**
 - Bryanna continues to share on social media and Neena provides event list for other PA Chapters Monthly
- **Finance Committee (Kellie):**
 - Documents shared by Kellie in advance
 - Total Expenses \$3,163.32, Deposits \$1,000.00
 - Checking Account \$ 27,018.24
 - PayPal \$ 8,114.26, CDs \$ 43,885.32
 - Extended the CD Scholarship - \$1,700
 - Net Worth of \$77,317.82 - Motion to approve by Heather, seconded by Regina
 - Budget for NEPA SHRM
 - Additional Meeting this Friday to finalize

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- **Legislation Committee (Joe)**
 - 1 Post on 4/20 (McNees)
 - Joe held a committee meeting:
 - Lisa Bonacci from Citizens bank joined the Legislation Committee
 - Setting up regular meetings
 - Finally had some luck connecting on the following issue:
 - Juliane Von Schmeling complaint (investigation by the PA Attorney General's office for practicing law without a license)
 - Directed to another department by National SHRM - could not locate any updates
 - May not be valuable to continue to follow-up - remove from Agenda for next meeting
- **Membership Committee (Christine):**
 - 10 New Members since we started waiving the fees - Goal is 342 total members by the end of 2021
 - Dual Membership:
 - Dual Membership will start August 17, 2021
 - Anyone who joined this year, we will refund the \$25 **DONE**
 - All members received a flyer, and this will go out Monthly through August
 - Dual membership will not support any student level or other (2 chapters, etc.) membership
- **Professional Development Committee (Carrie)**
 - Professional Development
 - Nice turnout, awaiting Survey results
 - 7 Ways to Lead event will be held on 5/6 from 8:30-10am
 - Discovered that we can charge for Events via zoom, which would communicate with PayPal
 - We would still need a long-term solution how to charge members less
 - Heather to check with Carrie to get back to Christine for the Gift Cards for the speakers **DONE**
- **Workforce Readiness (Sharon)**
 - HR Apprenticeship Program
 - On the job training and school to prepare for the exam (12-18-month program)
 - Christine will contact someone she knows who may be able to offer support in setting up the Apprenticeship
 - Mary Wright from National introduced Sharon to the local individual (Janet Manual)
 - Sharon will provide Heather/Bryanna information to start marketing this
 - Getting Talent Back to Work
 - National initiative - we would like to be more involved with this program
 - Potential to use Survey Monkey to ask folks what they want to see more of:
 - Might be wide range of response and best to focus on the above 2 initiatives
- **Governance Committee**
 - Heather will take this on in the interim (with Karen's exit from BOD)
 - Excel Award
 - 2021 Goals for 2021 to be finalize
 - Heather to recirculate and BOD members please provide feedback and ideas to add (we need 6 initiatives)
- **Student Relations Committee (Regina)**
 - Christine provided contacts and our list of connections is growing
 - Regina participated in a multi-cultural webinar for students and has others that want to be involved in the committee
 - Can we expand our Student efforts to include individuals working in the field who just want more experience - would be a new initiative that we can be a part of?
 - Part of the apprenticeship work
 - To involve businesses, let us find out what the cost is so we are prepared for that - maybe we can subsidize this (i.e., take from the scholarship fund)?
- **Scholarship Update (Nina)**
 - Approved two additional Scholarships at the last meeting
 - Late entrants have scheduled their exams and were happy to be included

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New Business

- Should we take June and July off as long as work and progress continues?
 - Heather will obtain opinions from others before we decide.

Meeting Close - Meeting Adjourned - Motion by Kellie, seconded by Nina, BOD confirms

Action Items

- **BOD Members**
 - Attend volunteer leader conference meetings monthly if your availability permits
 - Provide feedback and updates to the 2021 Excel goals once circulated by Heather
- **Carrie**
 - Share Professional Development survey results at next meeting
- **Christine**
 - Reach out to contact regarding apprenticeship program
- **Heather**
 - Will recirculate the 2021 Excel goals for review and edits by BOD
 - Will follow-up with Carrie so and Kellie so we can close out the speaker gifts
 - Obtain feedback from the rest of the BOD on whether we will have meetings all summer - potential to cancel June/July or July/August
- **Sharon**
 - Will provide information to Bryanna to start marketing the apprenticeship program

Next Meeting

June 1, 2021 - Zoom Call at 5pm



05/04/2021

Date