

NEPA SHRM Meeting Minutes

Call to Order

A meeting of **NEPA SHRM BOD** was held at via zoom video conference on June 1, 2021 at 5pm.

Attendees

Julian Beck	Sharon Brodie	Bryanna Burnside	Heather Clark
Carrie Krott	Nina Graaf	Neena Patton	Kellie Kensis
Joseph Sileo	Brooke Lipperini		Marni Sherrill

Members not in Attendance

Regina Cochado Christine Jensen

Old Business

1. **May Meeting Minutes (Neena)**
 - a. Brooke motioned to approve the minutes; Nina seconded
 - b. Neena has uploaded the final version in the Drop Box

Presidents Update

1. **President's Update**
 - o Remaining NEPA SHRM 2021 BOD Meetings
 - Will look to start a hybrid meeting schedule of virtual and in-person
 - Heather to send an email with a voting link
 - Strategic Planning Meeting will be in September (potential for in-person)
 - o PA State Council Meeting
 - July 30 from 1-4pm, Virtual
 - Please let Heather know if your available to attend to support the State Council for Leadership (used to be the Harrisburg event)
 - o SHRM is Offering 5 Certification Exam Fees to our Members
 - Julian to help with the Communication
 - o SHRM would like us to Complete a Benefits Survey
 - For Volunteer Leaders and is due by the end of Today
 - o NEPA SHRM - Cancelling meetings for July and August
 - Continue to have Committee Meetings and share minutes with Heather
 - Provide updates on what you are working on, etc.
 - Continue to work toward the Excel Goals
 - Heather shared the goals and would like feedback by June 9
 - Ensure measurable goals
 - Reconvene in September (potentially in person)

Committee Updates

- **Communications Committee (Brooke):**
 - o Volunteer Leader Webcast
 - o May 27 - Author Speaker: Janice Hardy (Banish the Burnout)
 - Understanding stress in the workplace, coping stress, etc.
 - Shared interesting statistics - 77% of workers experience burnout in their jobs
 - Projected HC spend related to burnout
 - o Brooke continuing to work on alternative for our event registration / payment
 - o Bryanna continues to share on social media and Neena provides event list for other PA Chapters Monthly

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- **Finance Committee (Kellie):**
 - Documents shared by Kellie in advance
 - Total Expenses \$538.66, Deposits \$1,946.25
 - Checking Account \$ 28,425.83
 - PayPal \$ 8,203.92, CDs \$ 43,885.32
 - Scholarship - \$1,700
 - Net Worth of \$78,815.07 - Motion to approve by Heather, seconded by Julian
 - Budget for NEPA SHRM
 - Carrie and Heather reviewing one last time before sharing with the BOD
- **Legislation Committee (Joe)**
 - 2 Posts since last meeting from McNees and 1 additional Post from another source
 - Joe held a committee meeting:
 - Lisa Bonacci last Monday and will have regular calls going forward
 - Regarding the member who was charged with practicing law without a license - Joe finally was able to speak with an additional source for advice
 - It is unlikely we receive a meaningful response from them - will move on from this (revisit if we hear anything new or receive a complaint)
- **Membership Committee (Christine):**
 - Membership is slowly dropping (closer to 315 than 350 as of now) - continue to brainstorm ideas of how we bring value to members
 - Goal is 342 total members by the end of 2021
 - Dual Membership will start August 17, 2021
 - All members received a flyer, and this will go out Monthly through August
 - Dual membership will not support any student level or other (2 chapters, etc.) membership
- **Workforce Readiness (Sharon)**
 - HR Apprenticeship Program
 - Event coming up that will go beyond the apprenticeship program
 - Julian to help set-up for SHRM/HRCI credits
 - September 23 to finalize presentation - will be putting together a flyer for the event (Carrie can help with this)
 - September 30 is the event from 8:30am-10am
 - Getting Talent Back to Work
 - National initiative - looking for local organizations that will participate
- **Professional Development Committee (Carrie)**
 - Professional Development
 - Will send out the Survey Results from the last few events asap
 - Carrie to meet with Bryanna to review how to pull these, etc.
 - June event is scheduled and ready to go
 - Having trouble with the speaker for the July event as he is not returning calls or emails
 - We have already paid so Heather will try to reach out as well
 - Securing speakers for August
 - Connecting with Rosen, Jenkins, and Greenwald on the Legal Update
 - We also need sponsors for the upcoming event - Carrie will follow-up for an update
- **Governance Committee (Heather)**
 - Excel Award
 - 2021 Goals for 2021 to be finalize
 - Send comments and metrics to Heather by June 9
- **Student Relations Committee (Regina)**
 - No updates
- **Scholarship Update (Nina)**
 - Nina followed up with scholarship recipients to return their receipts, scores, etc.
 - Beginning to work on marketing for 2022 - Heather sending last year's flyer for edits

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New Business

- None

Meeting Close - Meeting Adjourned - Motion by Nina, seconded by Marni, BOD confirms

Action Items

- **BOD Members and Committee Chairs**
 - Provide feedback and updates to the 2021 Excel goals once circulated by Heather by June 9
 - In lieu of July and August meetings, provide Heather committee meeting minutes and updates on progress against goals/events, etc.
 - Brainstorm and provide thoughts around increasing membership (continuing to see a drop)
- **Carrie and Heather**
 - Reviewing and finalizing NEPA SHRM Budget to share with BOD
 - Heather will assist in contacting the July speaker that we have paid who has been nonresponsive
- **Carrie**
 - Assist with Flyers for events and scholarship marketing
 - Meet with Bryanna to review pulling survey results and share them with the BOD for the last few events held by NEPA SHRM
 - Follow-up with Heather on opportunity for sponsors for upcoming events
- **Nina**
 - Heather will share scholarship flyer for updates and marketing
- **Sharon**
 - Work with Carrie on a flyer for September event

Next Meeting

September 2021 - TBD, Potential to be In-Person, Strategic Planning Meeting



06/01/2021

Date